

Task-Based Activity



Complete Boat Rental Checklist



OALCF Link

Relevant Goal Paths (Spirit-Vision):

✓	EMPLOYMENT
✓	INDEPENDENCE
✓	POSTSECONDARY
✓	SECONDARY SCHOOL CREDIT
	APPRENTICESHIP

Rationale: Learners on the Employment, Apprenticeship and Independence Goal Paths interpret and complete documents. Learners on the Secondary School Credit Goal Path have the opportunity to earn credits through an out-of-school work experience where they may be required to assist people with interpreting and completing documents.



Learning Plan Link (Heart- Feeling):

Hunt and fish guides often help their clients fill in the forms required by Ontario law. Assisting customers to fill in these forms creates an improved customer service experience for the vacationer, as well as return business.

Task-Based Activity Description:

In this task-based activity, the learner will read a Rental Boat Safety Checklist, locate specific details, and answer questions pertaining to the information in the form.



Competency, Task Group and Level Indicator: (Mind - Knowledge)

LEVEL:

Find and Use Information			Communicate Ideas and Information				Understand and Use Numbers				Use Digital Technology	Manage Learning	Engage with Others
Read continuous text	Interpret documents	Extract info from films, broadcasts & presentations	Interact with others	Write continuous text	Complete and create documents	Express oneself creatively	Manage money	Manage time	Use measures	Manage data			
A1	A2	A3	B1	B2	B3	B4	C1	C2	C3	C4	D	E	F
A1.1	A2.1 A2.2				B3.2a								



Overview of Task (Body-Skills)

Activity Introduction

Discuss with the learner that this task-based activity is for current and potential fishing guides to become familiar with forms necessary in their field of work. Any tourist who wishes to rent a motorboat is required by law to complete a Rental Boat Safety Checklist. Many times the guide fills it out for the vacationer.

New Words/Phrases

Review the new words that are being introduced. Explain the meanings of the words to the learner. Not all new words are in the new word list. You may need to review additional words as the learner works through the activity.

Instructions

1. Have the learner fill in their name and the date on the learner sheet.
2. Have the learner complete the pre self-assessment.
3. Review the Learner Task Sheet with the learner.
4. When the learner has completed the activity, have him/her complete the post self-assessment.
5. After the learner has completed the task-based activity, complete the assessment section and review the results with the learner.
6. Discuss next steps with the learner.

Extension Activities

1. Find the boating regulations here:
<http://www.tc.gc.ca/media/documents/marinesafety/rental-boat-safety-checklist.pdf>



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Learner Name: _____

Date: _____

Pre self-assessment

I need to improve my skills at reading texts to locate details.

- Yes
- No

I need to improve my skills at interpreting simple documents to locate details.

- Yes
- No

I need to improve my skills at completing documents.

- Yes
- No

New Words

Barbituates
competency
floatation devices
wake and wash
capacity plate
tethered
capsizing

Assessment

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Learner Name: _____ Date _____

Practitioner Name: _____

Performance Descriptors	Needs Work	Improving	Excellent
A1.1 Reads short texts to locate a single piece of information Follow simple, straightforward instructional texts Identifies the main idea in brief texts A2.1 Scans to locate specific details A2.2: Performs limited searches using one or two search criteria Makes connections between parts of documents B3.2a: Use layout to determine where to make entries			

The learner needs to work on the following:

This task was successfully completed ___ This task needs to be tried again ___

Practitioner Comments:

Learner Comments:

Question Sheet:

As a fishing guide, you interact on a very personal level with the vacationers.

In order for them to rent a motor boat, vacationers are required by law to prove they understand safe boating practices. Often, guides will assist with filling out the forms. Being familiar with the form is essential for great customer service.

Answer the following questions using the *Rental Boat Safety Checklist* found on the next two pages. You may write your answers in the spaces below each question and/or circle/highlight the right answer on the Checklist.

1. It is illegal to operate a boat under the influence of what three things:

2. What do you think your task as a guide is to assist in completing point #4?

3. If there is a boating accident, what three things should the renter do, and in what order?

4. Highlight or circle the numbered points where a guide must show or demonstrate something to the renters.

5. Print the customer's name JACK WHITE in the form and sign your name as a representative.

Post self-assessment

I think my skills have improved as a result of this activity.

- Yes
 No

Rental Boat Safety Checklist

BOATING SAFETY RULES

- 1. I, the pleasure craft operator, confirm that there are the appropriate number and sizes of approved Personal Floatation Devices or Life Jackets in the boat for the number of people on board. They must fit and should be worn. I am aware that persons operating a pleasure craft without the appropriate number and sizes of approved Personal Floatation Devices or Life Jackets, may be subject to ticketing and a fine.
- 2. I, the pleasure craft operator, am aware that it is illegal to operate a pleasure craft, or to permit others to do so, when under the influence of alcohol, narcotics, or barbiturates.
- 3. I, the pleasure craft operator, will only allow people who have completed and signed a *Rental Boat Safety Check List*, valid for the duration of this rental or have other proof of competency, to operate this pleasure craft. I am aware that persons operating a pleasure craft without proof of competency/age, may be subject to ticketing and a fine.
- 4. I, the pleasure craft operator, have been shown how to use, and know the location of safety equipment required under the Small Vessel Regulations. I am aware that persons operating a pleasure craft without the required safety equipment, may be subject to ticketing and a fine.
- 5. I, the pleasure craft operator, understand that pleasure craft fitted with motors must keep clear of non-powered pleasure craft. I also understand that I am responsible for my own wake and wash and the effects that it can have on other pleasure craft, property, wildlife and the environment.
- 6. I, the pleasure craft operator, when involved in an accident must stop, offer assistance and give my identity.

OPERATION OF THE BOAT

- 7. I, the pleasure craft operator, am aware of how to responsibly operate a pleasure craft and to share waterways in a courteous and respectful manner with others involved in all water-related activities.
- 8. I, the pleasure craft operator, confirm that the maximum load capacity and number of persons in the pleasure craft will not exceed the amount stated on the capacity plate. If a capacity plate is not fitted, the load capacity and number of persons in the pleasure craft shall not exceed the manufacturer's recommendation. I am aware of the proper way to distribute weight in the pleasure craft for a safe and comfortable ride and I will keep my passengers in the safest positions at all times - always seated while underway.
- 9. I, the pleasure craft operator, have been shown the proper procedure for starting and shutting off the engine and will make sure no person is in the water within the vicinity of the pleasure craft before starting and while running the motor.
- 10. I, the pleasure craft operator, have been shown and understand the operation of the throttle and gear-shift lever.

- 11. I, the pleasure craft operator, know where and how to operate the ignition cut-off (kill) switch. While operating a Personal Water Craft, I will stay tethered to it at all times.
- 12. I, the pleasure craft operator, am aware of how to depart and approach the dock in a safe and proper manner.
- 13. I, the pleasure craft operator, am aware of how to respond to grounding, capsizing, and re-boarding.

LOCAL HAZARDS AND CONDITIONS

- 14. I, the pleasure craft operator, am aware of the local navigational aids and their meaning, as well as local hazards and local regulations.
- 15. I, the pleasure craft operator, shall maintain a proper lookout at all times for other boats, navigational hazards and changes in weather conditions – changes in weather can occur quickly creating conditions dangerous to recreational boats.

Boat/Motor Type and Description: _____		
Duration of Rental: _____		
Maximum Number Persons Permitted in Boat: _____		
Customer Name (print): _____		
Customer Signature: _____	Init.: _____	Date: _____
Representative of Rental Agency's Signature: _____	Init.: _____	Date: _____

